



Terrie Gillett | 415-686-6613 | Terrie@NotarySanRafael.com

## APOSTILLE REQUEST FORM

Date: \_\_\_\_\_  
Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_  
Destination Country: \_\_\_\_\_

**TERMS AND CONDITIONS:**

All documents must be certified by the appropriate public official or notary. Only a certified copy of a document signed by a County Registrar or Recorder can be Apostilled. Copies should have a certification date within the last five years.

PRICE – per country, all state fees, expediting fees & shipping to you via FedEx/UPS priority overnight

- “Rush” (2+ weeks) - \$185 / includes one signature notarization  
 State Fees - \$26 per ea document       Notarizations - \$15/ea additional  
 + \$85 ea add'l certified document       Travel - \$50

Document Return Address:

Same as above  
Name: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Country: \_\_\_\_\_  
Phone: \_\_\_\_\_

***I agree to hold Notary San Rafael harmless for documents lost or delayed in shipping or for delays at the Secretary of State.***

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Your signature indicates you have read, understood and agree to all the terms and conditions of services)